

*The Port Arthur Economic Development Corporation*

**AGENDA**

**Regular Board Meeting**

*501 Procter Street, Ste. 100, Port Arthur, TX 77640*

*Monday, March 6, 2023*

*6:00 p.m.*

**ROLL CALL, INVOCATION & PLEDGE**

**Board of Directors**

- |                             |                          |
|-----------------------------|--------------------------|
| (1) Darrell Anderson _____  | (5) Richard Wycoff _____ |
| (2) Beverly Raymond _____   | (6) Jerry LaBove _____   |
| (3) Christopher Smith _____ | (7) Melvin Getwood _____ |
| (4) Ellen Clark _____       |                          |

**I. MINUTES**

Special Meeting | Workshop February 6, 2023

Regular Meeting February 6, 2023

**II. PETITIONS & COMMUNICATIONS**

**1. Presentations**

**2. Communications**

None

**3. Speakers (limited to 3 min. ea.)**

None

**III. REPORTS**

CEO's Report | Discussion

- Update on the Corporation's Finances
- Update on the execution of 90-Day Plan
- Update on the proposed strategic priorities
- Update on incentive applications currently under review
- Update on lease with PACFCU for space in the Press Building
- Update on PAEDC's Workforce Programs
- Review of schedule for 2023 Sales Tax and Basic Economic Development Training Workshops

- Reminder on 2023 Annual Meetings for International Economic Development Council (IEDC) in Dallas and Texas Economic Development Council in Houston
- Update on the planned provision of increased security for meetings of the Board of Directors
- Review of the agenda for the Joint City Council/PAEDC Board of Directors Meeting

#### **IV. UNFINISHED BUSINESS**

#### **V. CONSENT AGENDA ITEMS**

1. Review, discussion, and possible action regarding entering into a Performance Agreement with Saigon Plaza LLC.

#### **VI. NON-CONSENT AGENDA ITEMS**

1. Review, discussion, and possible action regarding entering into a Workforce Training Agreement with Lamar State College Port Arthur for a Commercial Driver Certification Program for Commercial Driver's License Class A and Class B.
2. Review, discussion, and possible action regarding amending the wage and status regarding the PAEDC 2023 Youth Employment Program.
3. Review, discussion, and possible action regarding policy for Board Member Communication with Corporation General Counsel.
4. Review, discussion, and possible action regarding EDC President appointing a committee of 2 board members and Ms. Muller to develop strategies for marketing the press building (request of Board President Jerry LaBove).
5. Discuss EDC Financial rating (request of President Jerry LaBove).
6. Review, discussion, and possible action regarding the revised 2023 Port Arthur EDC Board Meeting Schedule.
7. Review, discussion, and possible action regarding the Travel Expense and Reimbursement Report for PAEDC CEO Terry Stokes.
8. Review, discussion, and possible action regarding the Board's submittal of a letter to the City Manager requesting a financial presentation by the City's Financial Director (request of President Jerry LaBove).
9. Review, discussion, and possible action regarding the proposed ten (10) Strategic Priorities that will serve as the foundation for the PAEDC's high-level Strategic Plan.
  1. Attracting new entrepreneurs and businesses
  2. Community development
  3. Developing and implementing new branding, marketing, & messaging for the Corporation

4. Developing homegrown entrepreneurs
5. Downtown revitalization
6. Entrepreneurship and the Press Building
7. Increasing the inventory of available housing across all income classes
8. Jade Avenue, Highway 73, and Spur 93 Industrial Parks
9. Strengthening and improving the viability of Port Arthur's small businesses
10. Workforce and youth development

## **VII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.**

**The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code**

## **VIII. POSTING OF MEETING**

**POSTED ON THE** 3rd **DAY OF** March **, 2023**

**AT** 4:10 pm **O'CLOCK**

  
\_\_\_\_\_  
**Terry Stokes, PAEDC Chief Executive Officer**