

Port Arthur Economic Development Corporation

AGENDA

Regular Board Meeting

501 Procter Street, Suite 100, Port Arthur, TX 77640

Monday, April 3, 2023

6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

- | | |
|-----------------------------|--------------------------|
| (1) Darrell Anderson _____ | (5) Richard Wycoff _____ |
| (2) Beverly Raymond _____ | (6) Jerry LaBove _____ |
| (3) Christopher Smith _____ | (7) Melvin Getwood _____ |
| (4) Ellen Clark _____ | |

I. MINUTES

Regular Meeting March 6, 2023

II. PETITIONS & COMMUNICATIONS

1. Presentations

City of Port Arthur Finance Director Kandy Daniel

2. Communications

None

3. Speakers (limited to 3 min. ea.)

None

III. REPORTS

CEO's Report | Discussion

Request of Board Treasurer Ellen Clark:

- The Press Building
 - Open House, details on EDC contribution to this event
 - Tenant Listing | Tenant Issues
 - Next steps toward entrepreneurship activities currently underway
- 90 Day Plan
 - Update on execution of plan
 - Takeaway summary of stakeholder visits during previous month

- Takeaways from meeting presentation to City Council
- Travel Overview and Takeaways
 - IEDC Leadership Conference in Tucson attended in January
 - Golden Triangle Days in Austin attended in February
- Proposed Strategic Plan | Tactics
- Proposed Land Sales or alternative means to obtain funding to replace this budget item
- Budget Presentation
 - Review with highlights on overdue fees and any shortages
- Incentive Applications
 - Updates and review of applications in progress
- Training and Seminar Attendance
 - Upcoming for all staff

IV. UNFINISHED BUSINESS

1. Review, discussion, and possible action regarding entering into an Economic Development Performance Agreement with Saigon Plaza LLC.

V. CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding the Travel Expense and Reimbursement Reports for:
 - PAEDC CEO Terry Stokes.
 - Board Vice-President Darrell Anderson
 - Board Secretary Beverly Raymond
2. Review, discussion, and possible action regarding the first renewal, second year of the Security Guard Service Agreement with S&S Investigations & Security at the Spur 93 Business Park in an annual amount of \$96,822.00.

VI. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding entering into an agreement with the City of Port Arthur for the use of property located at the Jade Avenue Business Park as a temporary debris management site in the event of State or Federally declared disaster.
2. Review, discussion, and possible action regarding the Speedy Mart #2 Infrastructure Incentive (request of President Jerry LaBove).
3. Review, discussion, and possible action regarding the Vessel Cleaning Economic Incentive (request of President Jerry LaBove).

4. Review, discussion, and possible action regarding the Spindletop Concrete, Inc. Economic Incentive. (request of President Jerry LaBove)
5. Review, discussion, and possible action regarding the appointment of members to the Budget, Finance and Audit Committee (requested by Treasurer Ellen Clark).
6. Review, discussion, and possible action regarding replacing two committee members to serve on the Naming Rights Committee for The Press Building (requested by Board Secretary Beverly Raymond).
7. Review, discussion, and possible action regarding the formation and appointment of committee members to The Press Building Committee (requested by Board Secretary Beverly Raymond).
8. Review, discussion, and possible action regarding the formation and appointment of committee members to Youth Employment Program Committee (requested by Board Secretary Beverly Raymond).

VII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

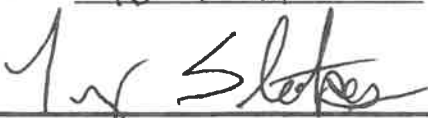
Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

VIII. POSTING OF MEETING

POSTED ON THE 30th **DAY OF** March, 2023

AT 10:40 AM **O'CLOCK**



Terry Stokes, PAEDC Chief Executive Officer