

**Port Arthur Economic Development Corporation**

**AGENDA**

**Board of Directors Regular Board Meeting**  
**501 Procter Street, Ste. 100, Port Arthur, TX 77640**  
**Monday, December 1st, 2025**  
**6:00 PM**

**I. CALL TO ORDER**

**II. ROLL CALL, INVOCATION & PLEDGE**

**BOARD OF DIRECTORS**

(1) Beverly Raymond	_____	(5) Morris Albright	_____
(2) Kaala Jacobs	_____	(6) Ingrid Holmes	_____
(3) Jerry LaBove	_____	(7) Kaprina Frank	_____
(4) Darrell Anderson	_____		

**III. MINUTES**

1. Acceptance of:
  - a. November 3, 2025, Regular Board Meeting Minutes

**IV. PETITIONS & COMMUNICATIONS**

1. **Public Comments (limited to 3 minutes per speaker)**
2. **Presentations**  
(None)
3. **Communications**
  - A. Greater Port Arthur Chamber of Commerce Annual Banquet |  
Tuesday, January 13, 2026, at 10:30 AM | Robert A. "Bob" Bowers Civic Center
  - B. 2026 Economic Forecast Luncheon | Hosted by the Southeast Texas Economic  
Development Foundation | Thursday, January 22, 2026

## **V. REPORTS**

1. Organizational Report
2. Report on Request for Proposals for Lease Kitchen (Requested by Director LaBove)
3. Report on last six (6) months for all travel from EDC staff and board members (Requested by Director LaBove)
4. Monthly Financial Report for October 2025
5. Quarterly Workforce & Community Development Manager Report

## **VI. UNFINISHED BUSINESS**

(None)

## **VII. CONSENT AGENDA ITEMS**

(None)

## **VIII. NON-CONSENT AGENDA ITEMS**

1. Discussion and possible consideration of a Workforce Training partnership with Welding World of Port Arthur, TX.
2. Discussion and possible consideration of a request from Haulin Gas, LLC, for an extension to the Economic Incentive Contract and Loan Agreement with the PAEDC.
3. Discussion and possible consideration to approve a quote/s for the landscaping and irrigation installation, repair and cleanup at the Spur 93 and Jade Avenue Business Parks.
4. Discussion and possible consideration to approve an agreement with Golden Shovel Agency, LLC for website development and hosting services in a one-time amount not to exceed \$36,450 with hosting services in a yearly amount not to exceed \$13,500.
5. Discussion of the sale of property at the Business Park (request of Director LaBove)

**IX. CLOSED SESSION (EXECUTIVE SESSION)**

**"The Board of Directors will recess into Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss the following topics. The items in Executive Session may be acted on in open session:"**

1. §551.074 – Personnel Matters | Hiring of PAEDC Chief Executive Officer

**The PAEDC Board reserves the right to adjourn into an executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE:**

- §551.071 – Consultation with Attorney
- §551.072 – Deliberations about Real Property
- §551.074 – Personnel Matters
- §551.087 – Economic Development Negotiations

**X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**XI. ADJOURNMENT**

**POSTING OF MEETING**

POSTED THIS 21<sup>st</sup> DAY OF November, 2025 AT 4:30 p.m. O'CLOCK.

  
\_\_\_\_\_  
**Krystle Muller,**  
Interim Chief Executive Officer

**NOTICE**

*Notice is hereby given that the Port Arthur Economic Development Corporation will hold a meeting, open to the public, at 501 Procter St. in Port Arthur, Texas on Monday December 1st, 2025 at 06:00 PM. Directors of the Port Arthur Economic Development Corporation may participate in the meeting virtually, as long as a quorum of the Board of Directors and the presiding officer are physically present at 501 Procter St. Port Arthur, TX, in accordance with the Texas Open Meetings Act.*