

MINUTES
City of Port Arthur
Section 4A Economic Development Corporation
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, May 1, 2017

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, May 1, 2017. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Eli Roberts, Kenneth Marks, Richard Wycoff, Warren Pena, Dallas Smith, Ingrid Holmes and David Stickley.

The invocation was given by Dallas Smith.

The Pledge of Allegiance followed the Invocation.

III. MINUTES

Regular Meeting, March 13, 2017

A motion was made by Eli Roberts and seconded by David Stickley to approve the minutes of the Regular Meeting, March 13, 2017. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

- a. PAEDC Fiscal Year 2017-2018 Budget.

2. Communications

- a. SBDC Lamar State College-Port Arthur Business Awards Banquet, June 8, 2017.
Board Members elected to support the SBDC Lamar State College Port Arthur Business Awards Banquet to be held June 8, 2017 via purchase of individual tickets for those interested in attending.
- b. Port Arthur Education Foundation Stars Banquet, Tuesday, May 9, 2017.
The Board Members declined to support this function as it does not fall within the perimeters of a promotional expenditure.

3. Speakers (limited to 3 min. ea.)

None

V. UNFINISHED BUSINESS

None

VI. CONSENT AGENDA ITEMS

None

VII. NON-CONSENT AGENDA ITEMS

1. To discuss for possible consideration a proposal from SETEX Construction Corp. for the installation of a Projector Screen on the East wall of 501 Procter Street.
A motion was made by Richard Wycoff and seconded by Eli Roberts to approve the proposal from SETEX Construction Corp. for the installation of a Projector Screen on the East wall of 501 Procter Street. The vote was unanimous. Motion carried.
2. To discuss for possible consideration the continuation of the contract for the landscaping at the Spur 93 Business Park for one additional year.
A motion was made by Dallas Smith and seconded by Kenneth Marks to approve the continuation of the contract for the landscaping at the Spur 93 Business Park for one additional year. The vote was unanimous. Motion carried.
3. To discuss for possible consideration funding the Grow Port Arthur, Grow America SBA Loan Program by an additional \$125,000.
A motion was made by Richard Wycoff and seconded by Kenneth Marks to approve the funding of the Grow Port Arthur, Grow America SBA Loan Program by an additional \$125,000. The vote was unanimous. Motion carried.
4. To discuss for possible consideration a Letter of Intent for KLV Ventures.
A motion was made by Eli Roberts and seconded by Warren Pena to approve the consideration a Letter of Intent for KLV Ventures. The vote was unanimous. Motion carried.
5. To discuss for possible consideration the closing of an Economic Incentive file between PAEDC and B&B Ice.
A motion was made by David Stickley and seconded by Kenneth Marks to approve the closing of an Economic Incentive file between PAEDC and B&B Ice. The vote was unanimous. Motion carried.
6. To discuss for possible consideration the closing of an Economic Incentive file between PAEDC and BK PA , Ltd.
A motion was made by Richard Wycoff and seconded by David Stickley to approve the closing of an Economic Incentive file between PAEDC and BK PA , Ltd. The vote was unanimous. Motion carried.

VIII. REPORTS

1. Marketing & Business Recruitment Report
2. Operational Report
3. Financial Report
4. CEO's Report

IX. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/or legal advice.
 - a. Terms and conditions of a contract with Hayes Real Estate.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – The discuss matters of Personnel.
 - a. PAEDC Chief Executive Officer Performance Evaluation.
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

***The Items in Executive Session May Be Discussed and Acted On In Open Session"**

The Board convened to Executive Session at 7:08 p.m. Following Executive Session the Board reconvened at 7:47 p.m.

- ## **X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**
- None**

XI. ADJOURNMENT OF MEETING

Meeting was adjourned at 7:48 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE

5th

DAY OF

June

, 2017.

Della Smith

SECRETARY OF THE BOARD