

*City of Port Arthur*  
*Section 4A Economic Development Corporation*

**MINUTES**

**Regular Board Meeting**

*501 Procter Street, Ste. 100, Port Arthur, TX 77640*

*Monday, December 4, 2017*

*6:00 p.m.*

**I. CALL TO ORDER**

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, December 4, 2017. The meeting was called to order at 6:01 p.m.

**II. ROLL CALL, INVOCATION & PLEDGE**

The following Board Members were present:

**Darrell Anderson, Kenneth Marks, Warren Pena, Dallas Smith, Ingrid West Holmes and David Sticklely.**

The invocation was given by Darrell Anderson.

The Pledge of Allegiance followed the Invocation.

**III. MINUTES**

Regular Meeting, November 6, 2017

**A motion was made by Davis Sticklely and seconded by Darrell Anderson to approve the Regular Meeting Minutes of November 6, 2017. The vote was unanimous. Motion carried.**

**IV. PETITIONS & COMMUNICATIONS**

**1. Presentations**

**2. Communications**

- a. Greater Port Arthur Chamber of Commerce Annual Banquet, January 24, 2018

**A motion was made by David Sticklely and seconded by Darrell Anderson to purchase a table for the Greater Port Arthur Chamber of Commerce Annual Banquet, January 24, 2018. The vote was unanimous. Motion carried.**

b. Community & Economic Development Vision Summit

3. Speakers (limited to 3 min. ea.)

V. UNFINISHED BUSINESS

VI. CONSENT AGENDA ITEMS

VII. NON-CONSENT AGENDA ITEMS

1. To discuss for possible consideration the finding of facts that the expenditure for PARC Enterprises, Inc., for infrastructure improvements, will promote or develop new or expanded business enterprises.

**A motion was made by David Stickley and seconded by Darrell Anderson to accept the finding of facts, as read by Board President Ingrid Holmes, that the expenditure for PARC Enterprises, Inc., for infrastructure improvements, will promote or develop new or expanded business enterprises. The vote was unanimous. Motion carried.**

2. To discuss for possible consideration the Terms and Conditions of an Economic Incentive Agreement with PARC Enterprises, Inc.

**A motion was made by Darrell Anderson and seconded by David Stickley to approve the Terms and Conditions of an Economic Incentive Agreement with PARC Enterprises, Inc., with the noted changes. The vote was unanimous. The motion carried.**

3. To discuss for possible consideration the Terms and Conditions of an Economic Incentive Agreement with AWC, Inc.

**A motion was made by David Stickley and seconded by Warren Pena to approve the Terms and Conditions of an Economic Incentive Agreement with AWC, Inc. The vote was unanimous. Motion carried.**

4. To discuss for possible consideration entering into an Agreement with FLOR Group Development.

**The motion was made by Darrell Anderson and seconded by Warren Pena to approve entering into an Agreement with FLOR Group Development for National/International Campaign for a total cost of \$12,500 plus \$500.00 per qualified leads. The vote was unanimous. Motion carried.**

5. To discuss for possible consideration approval of a Small Business Micro-Loan Application for Finessed Beauty Bar.

**A motion was made by Dallas Smith and seconded by Warren Pena to approve a Small Business Micro-Loan Application for Finessed Beauty Bar. The vote was unanimous. Motion carried.**

6. To discuss for possible consideration a Phase I Application for Q. Products and Productions Company.

**A motion was made by Darrell Anderson and seconded by David Stickley to approve the consideration of a Phase I Application for Q. Products and Productions Company. The vote was unanimous. Motion carried.**

7. Discussion of possible 4B Ballot Proposition to address the City of Port Arthur Community Development Initiatives.

**The PAEDC Board of Directors discussed the possibility of a 4B Ballot Proposition to address the City of Port Arthur Community Development Initiatives.**

#### **VIII. REPORTS**

1. Marketing & Business Recruitment Report
2. Operational Report
3. Financial Report
4. CEO's Report

#### **IX. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:**

**"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,**

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/or legal advice.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.

4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session\***

Being there were no items for Executive Session the Board moved to adjourn the meeting.

**X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

None

**XI. ADJOURNMENT OF MEETING**

Meeting was adjourned at 7:20 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE

11<sup>th</sup>

DAY OF

January

Dallas F. Smith, 2018.

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SECRETARY OF THE BOARD