

City of Port Arthur
Section 4A Economic Development Corporation

MINUTES

Regular Board Meeting

501 Procter Street, Ste. 100, Port Arthur, TX 77640

Tuesday, January 9, 2018

6:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Tuesday, January 9, 2018. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Darrell Anderson, John Chirafis, Michelle Dorsey, Kenneth Marks, Richard Wycoff, Warren Pena, Ingrid West Holmes and David Stickley.

The invocation was given by Darrell Anderson.

The Pledge of Allegiance followed the Invocation.

III. MINUTES

Regular Meeting, December 4, 2017

A motion was made by David Stickley and seconded by Warren Pena to approve the minutes of Regular Meeting, December 4, 2017. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

2. Communications

a. MLK Brunch, January 15, 2018

The Board elected to participate in the 2018 Dr. Martin Luther King, Jr. Celebration at the Bronze Level, \$2,000 for a table of ten.

b. Southeast Texas Economic Development 2018 Economic Forecast Breakfast, January 17, 2018.

3. Speakers (limited to 3 min. ea.)

V. UNFINISHED BUSINESS

VI. CONSENT AGENDA ITEMS

VII. NON-CONSENT AGENDA ITEMS

1. To discuss for possible consideration approving the payment of the November and December, 2017 invoices to Germer PLLC.
A motion was made by David Sticklely and seconded by Richard Wycoff to approve the payment of the November and December, 2017 invoices to Germer PLLC. The vote was unanimous. Motion carried.
2. To discuss for possible consideration the renewal of the Professional Service Agreement with Germer PLLC.
A motion was made by David Sticklely and seconded by Richard Wycoff to approve the renewal of the Professional Service Agreement with Germer PLLC., with the option of 2 one-year extensions. The vote was unanimous. Motion carried.
3. To discuss for possible consideration increasing the current CDL Training Agreement with Lamar State College – Port Arthur.
A motion was made by David Sticklely and seconded by Richard Wycoff to approve increasing the current CDL Training Agreement with Lamar State College – Port Arthur by \$27,200. The vote was unanimous. Motion carried.
4. To discuss for possible consideration the renewal of the CDL Training Agreement with Lamar State College – Port Arthur
A motion was made by David Sticklely and seconded by Darrell Anderson to approve the renewal of the CDL Training Agreement with Lamar State College – Port Arthur, up to \$60,000. The vote was unanimous. Motion carried.
5. To discuss for possible consideration a Letter of Intent from TX. Blue Crab Co.
A motion was made by Richard Wycoff and seconded by Kenneth Marks to approve the consideration of a Letter of Intent from TX. Blue Crab Co. The vote was unanimous. Motion carried.
6. To discuss for possible consideration authorizing the third renewal of the contract with Southeast Texas Building Services for janitorial services at 501 Procter Street.
A motion was made by David Sticklely and seconded by Richard Wycoff to authorize the third renewal of the contract with Southeast Texas Building Services for janitorial services at 501 Procter Street. The vote was unanimous. Motion carried.

7. To discuss for possible consideration a Letter of Intent from Standard Alloys Engineered Services.
A motion was made by Richard Wycoff and seconded by David Stickley to approve the consideration of a Letter of Intent from Standard Alloys Engineered Services. The vote was unanimous. Motion carried.
8. To discuss for possible consideration going out for bids for Security Guard Service to the serve the Spur 93 Business Park.
A motion was made by Darrell Anderson and seconded by David Stickley to approve going out for bids for Security Guard Service to the serve the Spur 93 Business Park. The vote was unanimous. Motion carried.
9. To discuss for possible consideration a Letter of Intent for Proposed Lease of Space at 501 Procter Street to Nathan Rivers.
A motion was made by David Stickley and seconded by Warren Pena to approve the consideration of a Letter of Intent for Proposed Lease of Space at 501 Procter Street to Nathan Rivers. The vote was unanimous. Motion carried.
10. To discuss for possible consideration a Letter of Intent for Proposed Lease of Space at 501 Procter Street to Support Operation Services.
A motion was made by David Stickley and seconded by Darrell Anderson to approve the consideration of a Letter of Intent for Proposed Lease of Space at 501 Procter Street to Support Operation Services. The vote was unanimous. Motion carried.
11. To discuss for possible consideration a Letter of Intent from The King Crawfish Wholesale Distributor LLC.
A motion was made by Darrell Anderson and seconded by Warren Pena to approve the consideration of a Letter of Intent from The King Crawfish Wholesale Distributor LLC. The vote was unanimous. Motion carried.

VIII. REPORTS

1. Marketing & Business Recruitment Report
2. Operational Report
3. Financial Report
4. CEO's Report

IX. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/or legal advice.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

The Items in Executive Session May Be Discussed and Acted On In Open Session

The Board retired to Executive Session at 6:41 p.m.

The Board reconvened to the Annual Board Meeting at 7:00 p.m.

The Board retired back to Executive Session at 7:06 p.m.

The Board reconvened to the Regular Board Meeting at 7:36 p.m.

Being there were no items for Executive Session the Board moved to adjourn the meeting.

X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

None

XI. ADJOURNMENT OF MEETING

Meeting was adjourned at 7:37 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE _____ DAY OF

February _____, 2018.



SECRETARY OF THE BOARD