

City of Port Arthur
Section 4A Economic Development Corporation

MINUTES

Board Meeting

501 Procter Street, Ste. 100, Port Arthur, TX 77640

Monday, August 6, 2018

6:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, August 6, 2018. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

John Chirafis, Christopher Smith, Kenneth Marks, Dallas Smith, Ingrid West Holmes and David Stickley.

The invocation was given by Dallas Smith.

The Pledge of Allegiance followed the Invocation.

III. MINUTES

Regular Board Meeting July 9, 2018

A motion was made by David Stickley and seconded by Dallas Smith to approve the Regular Board Meeting Minutes of July 9, 2018. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

- a. KT Maintenance

A Representative for KT Maintenance was not present for this presentation.

2. Communications

- a. Port Arthur Chamber of Commerce Membership Luncheon August 28, 2018.

Individual tickets will be purchased for those wishing to attend.

3. Speakers (limited to 3 min. ea.)

V. UNFINISHED BUSINESS

VI. CONSENT AGENDA ITEMS

VII. NON-CONSENT AGENDA ITEMS

1. To discuss for possible consideration approving the Economic Conditional Incentive Agreement with K&D Marine LLC dba Dustin Gulf Seafood.

A motion was made by David Stickley and seconded by Christopher Smith to approve the Economic Conditional Incentive Agreement with K&D Marine LLC dba Dustin Gulf Seafood not to exceed \$119,500. The vote was unanimous. Motion carried.

2. To discuss for possible consideration the Terms & Conditions of an Economic Incentive Grant with Industrial Scaffolding, LLC.

A motion was made by David Stickley and seconded by John Chirafis to approve the Terms & Conditions of an Economic Incentive Grant with Industrial Scaffolding, LLC. The vote was unanimous. Motion carried.

3. To ratify the approval of a pipeline location survey bid with Wild Associates at Jade Ave. and Kerry Thomas Dr. in the Spur 93 Business Park.

A motion was made by David Stickley and seconded by John Chirafis to ratify the approval of a pipeline location survey bid with Wild Associates at Jade Ave. and Kerry Thomas Dr. in the Spur 93 Business Park. The vote was unanimous. Motion carried.

4. To discuss for possible consideration a Right of Entry Agreement with Enterprise TE Products Pipeline Company, LLC.

A motion was made by Kenneth Marks and seconded by David Stickley to approve the Right of Entry Agreement with Enterprise TE Products Pipeline Company, LLC. The vote was unanimous. Motion carried.

5. To discuss for possible consideration the first renewal of the Professional Service Agreement with Germer PLLC.

A motion was made by David Stickley and seconded by John Chirafis to approve the first renewal of the Professional Service Agreement with Germer PLLC. The vote was unanimous. Motion carried.

6. To discuss for possible consideration approval of the 2018-2019 Budget.

This item was moved to Executive Session. Following Executive Session a motion was made by David Stickley and seconded by Kenneth Marks to approve the 2018-2019 Budget. The vote was unanimous. Motion carried.

7. To discuss for possible consideration moving the September Board Meeting.

A motion was made by David Stickley and seconded by Kenneth Marks to move the September Regular Board Meeting to Monday, September 10, 2018. The vote was unanimous. Motion carried.

VIII. REPORTS

1. Marketing & Business Recruitment Report
2. Operational Report
3. Financial Report
4. CEO's Report

IX. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/or legal advice.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
 - a. PAEDC Chief Executive Officer Performance Evaluation.
 - b. Staffing
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

***The Items in Executive Session May Be Discussed and Acted On In Open Session"**

The Board retired to Executive Session at 7:17 p.m.
The Board reconvened to the Regular Board Meeting at 8:16 p.m.

Being there were no items for Executive Session the Board moved to adjourn the meeting.

X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

None

XI. ADJOURNMENT OF MEETING

Meeting was adjourned at 8:17 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE _____ 10th DAY OF

September _____, 2018.

Dallas Smith
SECRETARY OF THE BOARD