

**City of Port Arthur**  
**Section 4A Economic Development Corporation**

In Accordance With Order Of The Office Of The Governor Issued March 16, 2020, The City of Port Arthur Section 4A Economic Development Corporation Will Conduct The Regular Meeting Scheduled At 6:00 p.m. On April 5, 2021 at 501 Procter Street, Suite 100 [THERE WILL BE NO PUBLIC ACCESS TO THE EDC BUILDING LOCATED AT 501 PROCTER STREET FOR THE MEETING] In Order To Advance The Public Health Goal Of Limiting Face-To-Face Meetings (Also Called "Social Distancing") To Slow The Spread Of The Coronavirus (COVID-19). The Public may access by Telephonic and Any Person May Participate and Address the PAEDC Board by Dialing the Following Toll Free Number and Entering Passcode: 888-557-8511 And Passcode: 6024137

*City of Port Arthur*  
*Section 4A Economic Development Corporation*

**MINUTES**

**Regular Board Meeting**

*501 Procter Street, Ste. 100, Port Arthur, TX 77640*

*Monday, April 5, 2021*

*6:00 p.m.*

**I. CALL TO ORDER**

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, April 5, 2021. The meeting was called to order at 6:02 p.m.

**II. ROLL CALL, INVOCATION & PLEDGE**

The following Board Members were present:

**Darrell Anderson, John Chirafis, Christopher Smith, Rashad Harris, Dallas Smith, and Roosevelt Petry.**

**The Invocation was given by Christopher Smith, followed by the Pledge of Allegiance.**

**III. MINUTES**

March 1, 2021 Regular Meeting Minutes

**A motion was made by John Chirafis and seconded by Christopher Smith to approve the March 1, 2021 Regular Meeting Minutes. The vote was unanimous. Motion carried.**

**IV. PETITIONS & COMMUNICATIONS**

**1. Presentations**

None

## 2. Communications

- a. Robogistics - Bright Future for 2020 Memorial High School Graduate

## 3. Speakers (limited to 3 min. ea.)

None

## V. REPORTS

1. Workforce Development Report
2. Programs Compliance Report
3. Financial Report
4. Community & Business Center Report
5. CEO's Report

## VI. UNFINISHED BUSINESS

None

## VII. CONSENT AGENDA ITEMS

None

## VIII. NON-CONSENT AGENDA ITEMS

1. To discuss PAEDC 5-Year Strategic Plan.

**This item was for discussion only, no action taken.**

2. To discuss for possible consideration a Letter of Intent from RamTex/DezTex Industrial Services, LLC.

**A motion was made by John Chirafis and seconded by Christopher Smith to consider a Letter of Intent from RamTex/DezTex Industrial Services, LLC. The vote was unanimous. Motion carried.**

3. To discuss for possible consideration approving a Land Purchase Agreement with Rustin Penland for property located in the Spur 93 Business Park.

**A motion was made by Christopher Smith and seconded by Roosevelt Petry to approve a Land Purchase Agreement with Rustin Penland for 4 acres of property located in the Spur 93 Business Park. The vote was unanimous. Motion carried.**

4. To discuss for possible consideration ratifying the sampling of unknown product for analysis and removal of underground tank at 549 4<sup>th</sup> Street by US Ecology.

**A motion was made by John Chirafis and seconded by Christopher Smith to approve ratifying the sampling of unknown product for analysis and removal of underground tank at 549 4<sup>th</sup> Street by US Ecology. The vote was unanimous. Motion carried.**

5. To discuss for possible consideration approving additional conduit expense with DataVox for 549 4<sup>th</sup> Street.

**A motion was made by Roosevelt Petry and seconded by Christopher Smith to approve additional conduit expense with DataVox for 549 4<sup>th</sup> Street. The vote was unanimous. Motion carried.**

6. To discuss the fair market value on leased equipment from DataVox with HP Financial Services for 549 4<sup>th</sup> Street.

**A motion was made by Christopher Smith and seconded by Rashad Harris to approve the fair market value of 5% of equipment cost on the leased equipment from DataVox with HP Financial Services for 549 4<sup>th</sup> Street. The vote was unanimous. Motion carried.**

7. To discuss for possible consideration ratifying an agreement with Panama Equipment for repair and installation of generator for 549 4<sup>th</sup> Street.

**A motion was made by John Chirafis and seconded by Christopher Smith to approve ratifying an agreement with Panama Equipment for repair and installation of generator for 549 4<sup>th</sup> Street. The vote was unanimous. Motion carried.**

8. To discuss for possible consideration terms of a Lease Agreement with the City of Port Arthur for the Emergency Operations Center at 549 4<sup>th</sup> Street.

**A motion was made by John Chirafis and seconded by Christopher Smith to approve considering the terms of a Lease Agreement with the City of Port Arthur for the Emergency Operations Center at 549 4<sup>th</sup> Street. The vote was unanimous. Motion carried.**

9. To discuss for possible consideration entering into a Training Agreement with Digital Workforce Academy.

**This item was tabled.**

10. To discuss for possible consideration inquiring into ownership, back taxes and liens on properties located from West Rev. Ransom Howard Street to West Procter Street and Harry Denbo Street to Grannis Avenue.

**A motion was made by Roosevelt Petry and seconded by Christopher Smith to approve inquiring into ownership, back taxes and liens on properties located from West Rev. Ransom Howard Street to West Procter Street and Harry Denbo Street to Grannis Avenue. The vote was unanimous. Motion carried.**

11. To discuss making application to the EDA for an EDA Grant.

**A motion was made by Rashad Harris and seconded by Roosevelt Petry to approve making application to the EDA for an EDA Grant. This EDA Grant will be included in the American Rescue Plan Act as it relates to COVID-19 related appropriations. The vote was unanimous. Motion carried.**

12. To discuss for possible consideration ratifying a Pre-Employment Agreement with Robogistics for employees retained from the 2020 PAEDC Summer Youth Employment Program, not to exceed \$26,000.

**A motion was made by Roosevelt Petry and seconded by John Chirafis to approve ratifying a Pre-Employment Agreement with Robogistics for employees retained from the 2020 PAEDC Summer Youth Employment Program, not to exceed \$26,000. The vote was unanimous. Motion carried.**

**The following three agenda items No. 13 – 15 were taken as a one vote:**

**A motion was made by Roosevelt Petry and seconded by Christopher Smith to approve a Pre-Employment Agreement with Robogistics, Team Fabricators and Standard Alloys for employees retained from the 2021 PAEDC Summer Youth Employment Program. The vote was unanimous. Motion carried.**

13. To discuss for possible consideration approving a Pre-Employment Agreement with Robogistics for employees retained from the 2021 PAEDC Summer Youth Employment Program.

**See above.**

14. To discuss for possible consideration approving a Pre-Employment Agreement with Team Fabricators for employees retained from the 2021 PAEDC Summer Youth Employment Program.

**See above.**

15. To discuss for possible consideration approving a Pre-Employment Agreement with Standard Alloys for employees retained from the 2021 PAEDC Summer Youth Employment Program.

**See above.**

16. To discuss for possible consideration a recommendation to accept a bid for the PAEDC Summer Newsletter.

**A motion was made by John Chirafis and seconded by Christopher Smith to accept a bid for the PAEDC Summer Newsletter. The vote was unanimous. Motion carried.**

**IX. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:**

**"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,**

- 1. Section 551.071 Government Code – To discuss with Attorney Guy Goodson pending and potential litigation and/or legal advice.**
- 2. Section 551.072 Government Code – To deliberate the purchase, exchange, lease, or value of real property.**
- 3. Section 551.074 Government Code – To discuss matters of Personnel.**
- 4. Section 551.087 Government Code – To discuss Incentives for Commercial and Industrial Business Prospects.**

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session"**

**X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

None

**XI. ADJOURNMENT OF MEETING**

Meeting was adjourned at 7:46 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE

3rd

DAY OF

May

, 2021.

  
SECRETARY OF THE BOARD