

City of Port Arthur
Section 4A Economic Development Corporation

MINUTES
Special Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Tuesday, July 20, 2021
4:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Special Meeting on Tuesday, July 20, 2021. The meeting was called to order at 4:03 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Darrell Anderson, John Chirafis, Christopher Smith, Rashad Harris, Dallas Smith, Roosevelt Petry and Rhonda Conner.

The Invocation was given by Christopher Smith, followed by the Pledge of Allegiance.

III Communication

Germer PLLC

PAEDC CEO advised that Germer PLLC has issued a letter to terminate their Agreement with the Port Arthur EDC effective August 15, 2021. A RFQ template was presented to Board Members to seek new legal counsel.

It is noted that there is no Legal Representation from Germer PLLC in attendance at this meeting.

Roosevelt Petry voiced his concerns about the lack of Legal Representation. He asked that this meeting consists of the Budget Workshop only and he was ok with the discussion of Non-Consent Agenda Item #3.

Dallas Smith motioned to table Non-Consent Agenda Items 1, 2 and 4, a second was made by Roosevelt Petry. Board President Darrell Anderson asked that Motions not be made at this time until the Budget Workshop was conducted.

Dallas Smith rescinded his motion to table Non-Consent Agenda Items 1, 2 and 4. The Board continued to the Budget Workshop.

IV. Budget Workshop

Rachel Jacquet reviewed the proposed Budget. Roosevelt Petry voiced his concern to have a generator installed at 501 Procter Street and wanted that item included in the budget. Following a lengthy discussion, it is the general consensus to move forward with approving the proposed budget with the possibility of a future budget adjustment to purchase a generator.

VI. Non-Consent Agenda Items

1. To discuss for possible consideration approving the proposed PAEDC 2021-2022 Fiscal Year Budget.

A motion was made by Christopher Smith and seconded by Roosevelt Petry to approve the proposed PAEDC 2021-2022 Fiscal Year Budget as presented with the contingency to make a budget adjustment, if needed, to purchase a generator. The vote was unanimous. Motion carried.

2. To discuss Duties and Responsibilities of Members of the EDC Board of Directors.

A motion was made by Dallas Smith and seconded by Roosevelt Petry to table Non-Consent Items 2 and 4. The vote was unanimous. Motion carried.

3. To discuss establishing a Bylaw Review Committee.

A Bylaw Review Committee was formed, serving will be Roosevelt Petry, Christopher Smith and Rhonda Conner. Board President Darrell Anderson asked these members to review the current Bylaws and bring suggestions back to the Board at the September Board Meeting.

4. To discuss for possible consideration utilizing "naming rights" for buildings owned by the PAEDC (request of Board Member Roosevelt Petry, Jr.)

This item was tabled.

VII. ADJOURNMENT OF MEETING

Meeting was adjourned at 5:40 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE _____ ^{2nd} DAY OF

^{August} _____, 2021.

Dallas Smith
SECRETARY OF THE BOARD