

**City of Port Arthur**  
**Section 4A Economic Development Corporation**

**MINUTES**  
**Special Board Meeting**  
*501 Procter Street, Ste. 100, Port Arthur, TX 77640*  
**Monday, April 18, 2022**  
*6:30 p.m.*

**I. CALL TO ORDER**

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Special Meeting on Monday, April 18, 2022. The meeting was called to order at 6:31 p.m.

**II. ROLL CALL, INVOCATION & PLEDGE**

The following Board Members were present:

**Beverly Raymond, Christopher Smith, Ellen Clark, Jerry LaBove, and Rhonda Conner.**

**The Invocation was given by Rhonda Conner, followed by the Pledge of Allegiance.**

**III. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:**

**"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,**

- 1. Section 551.071 Government Code – (Consultation with Attorney) and 551.074 Government Code - (Personnel Matters).**

To discuss with PAEDC Legal Counsel employee grievances and how to proceed with matter and to discuss duties, responsibilities and compensation of staff pending investigation.

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session"**

**The Board retired to Executive Session at 6:32 p.m.**

**The Board reconvened to the Regular Meeting at 7:07 p.m.**

**Following Executive Session a motion was made by Christopher Smith and seconded by Rhonda Conner to authorize Krystle Muller to assist with operations as needed as of Tuesday, April 11, 2022 and authorize the Chairman to execute any necessary documents. The vote was unanimous. Motion carried.**

**IV. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

**V. ADJOURNMENT OF MEETING**

A motion as made by Christopher Smith and seconded by Beverly Raymond to adjourn the meeting at 7:09 p.m. The vote was unanimous. Motion carried.

APPROVED BY THE BOARD OF DIRECTORS ON THE 2nd DAY OF

May, 2022.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD