

City of Port Arthur
Section 4A Economic Development Corporation

MINUTES
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, December 5, 2022
6:15 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, December 5, 2022. The meeting was called to order at 6:20 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Darrell Anderson, Beverly Raymond, Christopher Smith, Ellen Clark, Harold Doucet, Jerry LaBove and Rhonda Conner.

The Invocation was given by Darrell Anderson followed by the Pledge of Allegiance.

III. MINUTES

November 7, 2022 Regular Board Meeting

A motion was made by Beverly Raymond and seconded by Christopher Smith to approve the November 7, 2022 Regular Board Meeting Minutes. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

None

2. Communications

None

3. Speakers (limited to 3 min. ea.)

None

V. REPORTS

1. CEO Report

- 90 Day Plan
 - 1. Stakeholder Engagement
 - 2. Development of high level Strategic Plan
 - 3. Organizational & Staff Alignment per Strategic Plan

- Proposed Committees
 1. Executive
 2. Finance
 3. Marketing & Communications
- Conferences
 1. IEDC Annual Conference | Dallas | September 17 – 20, 2023
 2. TEDC Annual Conference | Houston | October 11 – 13, 2023

VI. UNFINISHED BUSINESS

None

VII. CONSENT AGENDA ITEMS

None

VIII. NON-CONSENT AGENDA ITEMS

1. Discuss and consider approval of a Commercial Lease of office space at 501 Procter Street to Allied IT Systems.

A motion was made by Christopher Smith and seconded by Rhonda Conner to approve entering into a Commercial Lease of office space at 501 Procter Street to Allied IT Systems. The vote was unanimous. Motion carried.

2. Discuss and consider approval of an Economic Incentive Agreement with MPW Industrial Water Services, Inc.

A motion was made by Harold Doucet and seconded by Darrell Anderson to approve an Economic Incentive Agreement with MPW Industrial Water Services, Inc. in the amount of \$485,363.00. The vote was unanimous. Motion carried.

3. Discuss and consider approval of engaging the legal services of The Chapman Firm, PLLC.

A motion was made by Beverly Raymond and seconded by Rhonda Conner to approve engaging the legal services of The Chapman Firm, PLLC. The vote was unanimous. Motion carried.

4. Discuss and consider approval of the reimbursement of expenses as they relate to the CEO fulfilling mandatory onboarding requirements.

A motion was made by Darrell Anderson and seconded by Christopher Smith to approve the reimbursement of expenses as they relate to the CEO fulfilling mandatory onboarding requirements. The vote was unanimous. Motion carried.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. ADJOURNMENT OF MEETING

A motion was made by Harold Doucet and seconded by Christopher Smith to adjourn the meeting at 6:42 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 10th DAY OF

January, 2023.



SECRETARY OF THE BOARD