

Port Arthur Economic Development Corporation

MINUTES

Regular Board Meeting

501 Procter Street, Ste. 100, Port Arthur, TX 77640

Monday, May 1, 2023

6:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, May 1, 2023. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Darrell Anderson, Beverly Raymond, Ellen Clark, Jerry LaBove, and Melvin Getwood.

The Invocation was given by Beverly Raymond followed by the Pledge of Allegiance.

III. MINUTES

Special Workshop Meeting April 3, 2023

Regular Meeting April 3, 2023

Special Meeting April 13, 2023

A motion was made by Darrell Anderson and seconded by Melvin Getwood to approve the minutes of the Special Workshop Meeting April 3, 2023, Regular Meeting April 3, 2023, and Special Meeting April 13, 2023. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

None

2. Communications

None

3. Speakers (limited to 3 min. ea.)

None

V. REPORTS

CEO's Report | Discussion

- Update on the development of the PAEDC's FY 2023/2024 Budget

- Update on the development of the PAEDC's Strategic Plan
- Update on Entrepreneurship and the Press Building-related matters
- Update on Financial-related matters
- Update on Workforce and Youth Development-related matters
- Incentive Applications
 - Updates and review of applications in progress
 - American Made Fabrication – in application phase
 - Neches Management Services- in application phase
 - SIP Services, LLC – in application phase
 - Speedy Mart #2 – in application phase
 - Spindletop Concrete, Inc. – re-entered application phase at owners' request

VI. UNFINISHED BUSINESS

None

VII. CONSENT AGENDA ITEMS

None

VIII. NON-CONSENT AGENDA ITEMS

1. Review, discussion and possible action regarding the terms and conditions of an Economic Incentive the Project Lucky Gold.

This item was moved to Executive Session. Following Executive Session, no action was taken.

2. Review, discussion and possible action regarding the terms and conditions of an Economic Incentive Vessel Cleaning LLC (dba Vessel Repairs).

This item was moved to Executive Session. Following Executive Session, no action was taken.

3. Review, discussion and possible action regarding an Economic Incentive with Spindletop Concrete, Inc. (request of Board Secretary Beverly Raymond).

Board Secretary Beverly Raymond moved to have this item removed from the agenda.

4. Discussion regarding the backup invoice documentation for the CEO's Reimbursement for Moving Allowance (request of Board President Jerry LaBove).

No motion was made, no action taken.

5. Review, discussion, and possible action regarding the PAEDC Chief Executive Officer's six-month Performance Evaluation.

This item was moved to Executive Session. Following the Executive Session, a motion was made by Ellen Clark and seconded by Beverly Raymond to postpone this item to a Special Meeting. The vote was unanimous. Motion carried.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

The Board adjourned to Executive Session to discuss Non-Consent #1 and Non-Consent #2 per Section 551.087 Economic Development and Non-Consent #5 per Section 551.071 – Consultation with Attorney. Adjourned at 7:35 p.m.

The Board reconvened their regular meeting at 8:21 p.m.

X. ADJOURNMENT OF MEETING

A motion as made by Melvin Getwood and seconded by Ellen Clark to adjourn the meeting at 8:22 p.m. The vote was unanimous. Motion carried.

APPROVED BY THE BOARD OF DIRECTORS ON THE 12th DAY OF

June, 2023.

**Kaafa Jacobs
SECRETARY OF THE BOARD**