

Port Arthur Economic Development Corporation

MINUTES

Regular Board Meeting

501 Procter Street, Ste. 100, Port Arthur, TX 77640

Monday, July 10, 2023

6:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, July 10, 2023. The meeting was called to order at 6:04 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Kaala Jacobs, Richard Wycoff, Darrell Anderson, and Melvin Getwood

The Invocation was given by Darrell Anderson followed by the Pledge of Allegiance.

III. MINUTES

Special Meeting Budget Workshop June 12, 2023

Regular Meeting June 12, 2023

A motion was made by Richard Wycoff and seconded by Kaala Jacobs to bring this item to the floor. The vote was unanimous to approve the minutes of the Special Meeting Budget Workshop June 12, 2023, and the Regular Meeting June 12, 2023. Motion carried.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

Introduction of the PAEDC Scholarship Recipients and the Youth Employment Program Participants.

2. Communications

None

3. Speakers (limited to 3 min. ea.)

V. REPORTS

CEO's Report | Discussion

VI. UNFINISHED BUSINESS

None

VII. CONSENT AGENDA ITEMS

None

VIII. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding the acceptance of a bid and entering into an agreement with B&N Mowers LLC for tractor mowing services at the Highway 73, Spur 93, and Jade Avenue Business Parks.

A motion was made by Melvin Getwood and seconded by Richard Wycoff to bring this item to the floor. The vote was unanimous to approve the acceptance of a bid and entering into an agreement with B&N Mowers LLC for tractor mowing services at the Highway 73, Spur 93, and Jade Avenue Business Parks. Motion carried.

2. Review, discussion, and possible action regarding the approval of a Memo of Understanding between the PAEDC and Lamar State College Port Arthur for the Industry Training Facility.

A motion was made by Melvin Getwood and seconded by Richard Wycoff to bring this item to the floor. The vote was unanimous to approve a Memo of Understanding between the PAEDC and Lamar State College Port Arthur for the Industry Training Facility. Motion carried.

3. Review, discussion, and possible action regarding the PAEDC entering a contract for Administrative Purposes with the City of Port Arthur.

A motion was made by Kaala Jacobs and seconded by Richard Wycoff to bring this item to the floor. The vote was unanimous to approve entering into a contract for Administrative Purposes with the City of Port Arthur in the amount not to exceed \$135,000. Motion carried.

4. Review, discussion, and possible action regarding the approval of the Preliminary PAEDC 2023-2024 Fiscal Budget.

A motion was made by Kaala Jacobs and seconded by Melvin Getwood to bring this item to the floor. The vote was unanimous to approve the Preliminary PAEDC 2023-2024 Fiscal Budget. Motion carried.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

X. ADJOURNMENT OF MEETING

A motion as made by Richard Wycoff and seconded by Melvin Getwood to adjourn the meeting at 6:33 p.m. The vote was unanimous. Motion carried.

APPROVED BY THE BOARD OF DIRECTORS ON THE 7th DAY OF

August, 2023.



SECRETARY OF THE BOARD