

Port Arthur Economic Development Corporation

MINUTES

Regular Board Meeting

501 Procter Street, Ste. 100, Port Arthur, TX 77640

Monday, August 7, 2023

6:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, August 7, 2023. The meeting was called to order at 6:01 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Kaala Jacobs, Jerry LaBove, Jody Holton, Darrell Anderson, and Melvin Getwood

The Invocation was given by Kaala Jacobs followed by the Pledge of Allegiance.

III. MINUTES

Regular Meeting July 10, 2023

A motion was made by Melvin Getwood and seconded by Jody Holton to bring this item to the floor. The vote was unanimous to approve the minutes of the July 10, 2023, Regular Board Meeting. Motion passed.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

None

2. Communications

None

3. Speakers (limited to 3 min. ea.)

V. REPORTS

CEO's Report | Discussion

VI. UNFINISHED BUSINESS

None

VII. CONSENT AGENDA ITEMS

None

VIII. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding the approval of the selection of the Vice-President of the Board of Directors of the Corporation to fill unexpired term.

A motion was made by Melvin Getwood and seconded by Kaala Jacobs to nominate Ingrid Holmes as the Vice President of the Board of Directors of the Corporation to fill unexpired term. The vote was unanimous. Motion carried.

2. Review, discussion, and possible action regarding the approval of the selection of the Treasurer of the Board of Directors of the Corporation to fill unexpired term.

A motion was made by Darrell Anderson and seconded by Kaala Jacobs to nominate Melvin Getwood as the Treasurer of the Board of Directors of the Corporation to fill unexpired term. The vote was unanimous. Motion carried.

3. Review, discussion, and possible action regarding the appointment of members to the Budget, Finance and Audit Committee.

A motion was made by Melvin Getwood and seconded by Kaala Jacobs to bring this item to the floor. Melvin Getwood was named Chairperson to the Budget, Finance and Audit Committee, also joining this committee are Ingrida Holmes and Kaala Jacobs. The vote was unanimous. Motion carried.

4. Review, discussion, and possible action regarding the appointment of members to the Marketing & Communications Committee.

A motion was made by Melvin Getwood and seconded Kaala Jacobs to bring this item to the floor. Darrell Anderson, Jody Holton, and Kaala Jacobs will comprise the Marketing & Communications Committee. The vote was unanimous. Motion carried.

5. Review, discussion, and possible action regarding an Amendment to the Economic Incentive Agreement with A&P Amin, LLC for an extension of the term of their agreement.

A motion was made by Kaala Jacobs and seconded by Melvin Getwood to bring this item to the floor. The vote was unanimous to approve an Amendment to the Economic Incentive Agreement with A&P Amin, LLC for an extension of the term of their agreement to December 31, 2023. Motion carried.

6. Review, discussion, and possible action regarding the approval of the PAEDC 2023-2024 Budget.

A motion was made by Melvin Getwood and seconded by Kaala Jacobs to bring this item to the floor. The vote was unanimous to approve the PAEDC 2023-2024 Budget. Motion carried.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

X. ADJOURNMENT OF MEETING

A motion as made by Melvin Getwood and seconded by Kaala Jacobs to adjourn the meeting at 6:25 p.m. The vote was unanimous. Motion carried.

APPROVED BY THE BOARD OF DIRECTORS ON THE 11th DAY OF

September, 2023.



SECRETARY OF THE BOARD