

Port Arthur Economic Development Corporation

MINUTES

Regular Board Meeting

501 Procter Street, Ste. 100, Port Arthur, TX 77640

Monday, October 2, 2023

6:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, October 2, 2023. The meeting was called to order at 6:02 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Kaala Jacobs, Jerry LaBove, Jody Holton, Ingrid Holmes, Darrell Anderson, and Melvin Getwood

The Invocation was given by Darrell Anderson followed by the Pledge of Allegiance.

III. MINUTES

09/07/2023 Special Board Meeting

09/11/2023 Regular Board Meeting

A motion was made by Jody Holton and seconded by Kaala Jacobs to bring this item to the floor. The vote was unanimous to approve the Minutes of the 09/07/2023 Special Board Meeting and the 09/11/2023 Regular Board Meeting. Motion carried.

IV. PETITIONS & COMMUNICATIONS

1. Presentations

Dr. Wilbert Andrews, Jr. | Culturally Responsive Learning Network

- Vocational Training Program/Facility

President Anderson to the Board of Directors

- Regarding matters involving the PAEDC

2. Communications

None

3. Speakers (limited to 3 min. ea.)

V. REPORTS

CEO's Report | Discussion

- Overview of September 2023 Activities
- Staffing Update

VI. UNFINISHED BUSINESS

None

VII. CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding the renewal of the Technical Assistance Agreement with Grow America formerly the National Development Council (Expires November 29, 2023).

A motion was made by Melvin Getwood and seconded by Kaala Jacobs to bring this item to the floor. The vote was unanimous to approve the renewal of the Technical Assistance Agreement with Grow America formerly the National Development Council (Expires November 29, 2023). Motion carried.

VIII. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding moving the November Regular Meeting date from November 6, 2023, to November 13, 2023 @ 6:00 pm. (Request of President Darrell Anderson).

A motion was made by Ingrid Holmes and seconded by Jody Holton to bring this item to the floor. Following Board discussion, it was determined that November 13, 2023, was a conflict for some Board Members. The vote was unanimous to approve moving the November Regular Meeting date from November 6, 2023, to November 14, 2023 @ 6:00 pm. Motion carried.

2. Review, discussion, and possible action regarding the Travel Request for PAEDC CEO to attend the TEDC 2023 Annual Conference.

A motion was made by Melvin Getwood and seconded by Ingrid Holmes to bring this item to the floor. Following discussion, the PAEDC CEO had surpassed his travel expense allowance per his contract, the majority of the Board determined the budget allowed for this expense. A role call vote was taken:

Yes

Kaala Jacobs

Jody Holton

Ingrid Holmes

Darrell Anderson

Melvin Getwood

No

Jerry LaBove

The majority vote approved the Travel Request for PAEDC CEO to attend the TEDC 2023 Annual Conference. Motion carried.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,

1. Section 551.074 Government Code – To discuss matters of Personnel.

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the PAEDC Chief Executive Officer.

2. Section 551.072 Government Code – Consultation with Attorney

The use of PAEDC dollars and authority to make expenditures from PAEDC accounts.

The Board retired to Executive Session at 6:13 p.m.

The Board reconvened the Regular Meeting at 7:56 p.m.

***The Items in Executive Session May Be Discussed and Acted On In Open Session”**

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

XI. ADJOURNMENT OF MEETING

A motion as made by Ingrid Holmes and seconded by Jody Holton to adjourn the meeting at 7:47 p.m. The vote was unanimous. Motion carried.

APPROVED BY THE BOARD OF DIRECTORS ON THE 14th DAY OF

November, 2023.



SECRETARY OF THE BOARD