### Port Arthur Economic Development Corporation

### **MINUTES**

### Special Board Meeting | Workshop

501 Procter Street, Port Arthur, TX 77640 Thursday, November 9, 2023 6:00 p.m.

#### I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Special Workshop Meeting on Thursday, November 9, 2023. The meeting was called to order at 6:00 p.m.

# II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Kaala Jacobs, Jody Holton, Darrell Anderson, and Melvin Getwood

The Invocation was given by Kaala Jacobs followed by the Pledge of Allegiance.

#### I. PRESENTATION

1. Review and discussion of proposed revisions to the PAEDC's Bylaws and the proposed Policies and Procedures Manual.

PAEDC Attorney Charles Zech presented the proposed revisions to the PAEDC's Bylaws and discussed the proposed Policies and Procedures Manual.

# II. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071-(Consultation with Attorney), §551.072-(Deliberations about Real Property), §551.074-(Personnel Matters), §551.087-(Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

#### XI. ADJOURNMENT OF MEETING

A motion as made by Melvin Getwood and seconded by Jody Holton to adjourn the meeting at 6:27 p.m. The vote was unanimous. Motion carried.

meeting at the fore was another the first		
APPROVED BY THE BOARD OF DIRECTORS ON THE	41/2	_ DAY OF
December, 2023.		
Lada Jack		
SECRETARY OF THE BOARD		