

RESOLUTION NO. <u>18-394</u>

A RESOLUTION AUTHORIZING THE CITY OF PORT ARTHUR SECTION 4A ECONOMIC DEVELOPMENT CORPORATION TO ENTER INTO A CONTRACT FOR JADE AVENUE BUSINESS PARK WATERLINE AND ELECTRICAL LINE CROSSING WITH BDS CONSTRUCTORS d/b/a MK CONSTRUCTORS OF VIDOR, TEXAS IN AN AMOUNT NOT TO EXCEED \$137,000.00 EDC ACCOUNT NO. 120-1429-582.59-02

WHEREAS, on September 3, 2018, the Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation ("PAEDC") approved entering into a contract for Jade Avenue Business Park waterline and electrical line crossing with BDS Constructors d/b/a MK Constructors ("BDS Constructors") for \$137,000; and

WHEREAS, the contractual agreement was the result of BDS Constructors responding to a Request for Proposals from the City of Port Arthur and being the lowest responsible responsive bidder as set forth in the Contract Documents attached hereto as Exhibit "A"; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR:

Section 1. That the facts and opinions in the preamble are true and correct.

Section 2. That City Council of the City of Port Arthur approves the proposal and authorizes execution of a contract between PAEDC and BDS Constructors d/b/a MK Constructors for Jade Avenue Business Park waterline and electrical line crossing at a cost not to exceed \$137,000.

Section 3. That a copy of the caption of this Resolution shall be spread upon the Minutes of the City Council.

READ, ADOPTED AND APPROVED on this day of A.D., 2018, at a Meeting of the City Council of the City of Port Arthur, Texas, by the following vote: AYES:

Mayor Freeman; Mayor Pr	o Jem Kinlaw
Councilmembers Sest, Jones	v. Drucet mosu)
and Frank	· ,
	;
NOES: DONO.	·
	Mu
ATTEST:	Derrick Freeman, Mayor
Sherri Bellard, City Secretary	
APPROVED The state of the stat	
APPROVED AS TO FORM: Guy N. Goodson, PAEDC Attorney	5
, Goodson, I AEDC Attorney	
APPROVED AS TO FORM:	
Valecia R. Tizeno, City Attorney	

Exhibit "A"

CITY OF PORT ARTHUR TEXAS
Bid Tahulation

Date Avenue Water 12, 67.9 Stirg	Description	Jade Avenue Waterline Crossing	Location	
	Item #		E	

Yolanda Scypion-Goudeaux, Turchasing Assitant

CONTRACT FOR JADE AVENUE WATERLINE & ELECTRICAL LINE CROSSING AT THE JADE AVENUE BUSINESS PARK

THIS AGREEMENT, made this day of	, 2018,
by and between the City of Port Arthur Section 4A Economic Development	Corporation
Texas, hereinafter called "OWNER" or "PAEDC" and BDS Constructors LI	LC herein
acting by and through DBA MK Constructors hereinafter called "CONTRAGE"	CTOR"
WITNESSETH: That for and in consideration of the payment terms, condit	ions and
agreements set forth herein, OWNER and CONTRACTOR agree as follows	•

- 1. The term of this Agreement shall be for four months from the date stated on the Notice to Proceed, unless sooner terminated under the provision hereof. The PAEDC can terminate this contract at its convenience which includes, but is not limited to, funding not being available in any budget cycle within ten (10) days written notice.
- 2. The Contractor will perform work as stated in the Contract Documents.
- 3. During the term of this Contract, the Contractor will furnish at his own expense all of the materials, supplies, tools, equipment, labor and other services necessary to connection therewith, excepting those supplies specifically not required of Contractor in the Specifications.
- 4. The CONTRACTOR agrees to perform all the work described in the proposal and contract documents and to comply with the terms therein for the rates stated in the proposal for a sum of \$137,000.00.
- 5. The term "Contract Documents" means and includes the following:
 - a) Agreement
 - b) Specifications
 - c) General Information
 - d) Addenda
 - e) Notice to Proceed
- 6. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.

executed by their du	ly authorized of	he parties hereto have executed, or caused to be ficials, this Agreement in (2 copies) each of which ate first above written.
Signed on the	day of	, 2018.
CITY OF PORT AR	THUR EECON	OMIC DEVELOPMENT CORPORATION
Ву:		
PAEDC CEO		WITNESS
Signed on the	day of	, 2018.
BDS CONSTRUCTO By:	R LLC DBA MI	K CONSTRUCTORS
		WITNESS

AUGUST 24, 2018

INVITATION TO BID Jade Avenue Water Line Crossing

DEADLINE: Sealed Bid submittals must be received and time stamped by 3:00 p.m., Central Standard Time, Wednesday, September 5, 2018. (The clock located in the City Secretary's office will be the official time.) All bids received will be read aloud at 3:15 p.m. on Wednesday, September 5, 2018 in the City Council Chambers, City Hall, 5th Floor, Port Arthur, TX. You are invited to attend.

MARK ENVELOPE: P18-095

DELIVERY ADDRESS: Please submit one (1) original and one (1) copy of your bid to:

CITY OF PORT ARTHUR CITY SECRETARY P.O. BOX 1089 PORT ARTHUR, TEXAS 77641 CITY OF PORT ARTHUR CITY SECRETARY 444 4TH STREET, 4th Floor PORT ARTHUR, TEXAS 77640

POINTS OF CONTACT:

Questions concerning the <u>Invitation to Bid</u> or <u>Scope of Work</u> should be directed <u>in writing</u> to:

or

City of Port Arthur, TX
Clifton Williams, Acting Purchasing Manager
P.O. Box 1089
Port Arthur, TX 77641
clifton.williams@portarthurtx.gov

The enclosed Invitation to Bid (ITB) and accompanying General Instructions, Conditions and Specifications are for your convenience in submitting bids for the enclosed referenced services for the City of Port Arthur.

Bids must be signed by a person having authority to bind the firm in a contract. Bids shall be placed in a sealed envelope, with the Vendor's name and address in the upper left-hand corner of the envelope.

ALL BIDS MUST BE RECEIVED IN THE CITY SECRETARY'S OFFICE BEFORE OPENING DATE AND TIME. It is the sole responsibility of the firm to ensure that the sealed ITB submittal arrives at the above location by specified deadline regardless of delivery method chosen by the firm. Faxed or electronically transmitted ITB submittals will not be accepted.

Clifton Williams, CPPB Purchasing Manager

Clifton Williams

INVITATION TO BID JADE AVENUE WATER LINE CROSSINGS

(To be Completed ONLY IF YOU DO NOT BID)

FAILURE TO RESPOND TO BID SOLICITATIONS FOR TWO (2) BID PERIODS MAY RESULT IN REMOVAL FROM THE VENDOR'S LIST. However, if you are removed you will be reinstated upon request.

In the event you desire not to submit a bid, we would appreciate your response regarding the reason(s). Your assistance in completing and returning this form in an envelope marked with the enclosed bid would be appreciated.

NO BID is submitted:	this time only	not this commod	lity/service o	only
			Yes	No
Does your company provide	le this product or servic	es?		
Were the specifications cle	ar?			
Were the specifications too	restrictive?			
Does the City pay its bills of	on time?			
Do you desire to remain on	the bid list for this pro	duct or service?		
Does your present work los				
Comments/Other Suggestion		مق		
Company Name:				
Person Completing Form:		Telephon	e:	
Mailing Address:				
Audi Cos.		Email:		
City, State, Zip Code:		Date:		
		Date.		

SPECIFICATIONS JADE AVENUE WATER LINE CROSSINGS

PLEASE SEE ATTACHED PLANS & DRAWINGS.

CITY OF PORT ARTHUR, TEXAS BID SHEET

BID FOR: JADE AVENUE WATER LINE	CROSSINGS
BID DUE DATE: SEPTEMBER 5, 2018	
ITEM	COST
JADE AVENUE WATER LINE CROSSINGS	\$ 137,000 m.s.
BDS Constructors (DBA MK) COMPANY NAME	16736 TH 10-771662 STREET ADDRESS
SIGNATURE OF BIDDER	1208 - 11/670 P.O. BOX
Michael Brown PRINT OR TYPE NAME	Vidor TX 77662 CITY STATE ZIP
V.P. TITLE	AREA CODE TELEPHONE NO
ides emkranstructors.com	409 769-1288 FAX NO.

NON-COLLUSION AFFIDAVIT

CITY OF PORT ARTHUR STATE OF TEXAS

By the signature below, the signatory for the bidder certifies that neither he nor the firm, corporation, partnership or institution represented by the signatory or anyone acting for the firm bidding this project has violated the antitrust laws of this State, codified at Section 15.01, et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in the same line of business, nor has the signatory or anyone acting for the firm, corporation or institution submitting a bid committed any other act of collusion related to the development and submission of this bid proposal.

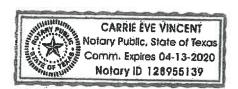
	and by broadily
Signature:	* mulle
Printed Name Title:	michael Brown
Company: Date:	BDS Constructors LC are mx Constructors
***	- 4/12/18

SUBSCRIBED and sworn to before me the undersigned authority by 12 the Stot of, 20 km behalf of said bidder.

Notary Public in and for the

State of Texas

My commission expires: 41320



AFFIDAVIT

All pages in Offeror's Responses containing statements, letters, etc., shall be signed by a duly authorized officer of the company whose signature is binding.
The undersigned offers and agrees to one of the following:
I hereby certify that <u>I do not have</u> outstanding debts with the City of Port Arthur. I further agree to pay succeeding debts as they become due.
I hereby certify that <u>I do have</u> outstanding debts with the City of Port Arthur and agree to pay said debts prior to execution of this agreement. I further agree to pay succeeding debts as they become due.
I hereby certify that <u>I do have</u> outstanding debts with the City of Port Arthur and agree to enter into an agreement for the payment of said debts. I further agree to pay succeeding debts as they become due.
ere handle to the line
BDS CONSTRUCTION LLC OLDO MKLONSTRUCTION 9/18/18
Ke Much P V, P.
Authorized Signature Title
Michael Brown 409-769-0089
Name (please print) Telephone
mike@mk.constructors.com
STATE: DX
COUNTY: MARCH
SUBSCRIBED AND SWORN to before me by the above named Brown
on this the 12 day of Sopt 20 18.
Notary Public CARRIE EVE VINCENT Notary Public, State of Tex
RETURN THIS AFFIDAVIT AS PART OF THE BID PROPOSAL Notary ID 128955139
ATTIMATE AS PART OF THE BID PROPERTY.

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity

FORM CIQ

	and a secure of the local dovernmental entity	
	This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.	OFFICE USE ONLY
	This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).	Date Received
	By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.	
	A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.	
ŀ	Name of vandor who has a business relationship with local governmental entity.	
	NIA	
	Check this box if you are filing an update to a previously filed questionnaire. (The law recompleted questionnaire with the appropriate filing authority not later than the 7th business you became aware that the originally filed questionnaire was incomplete or inaccurate.)	quires that you file an updated day after the date on which
49	Name of local government officer about whom the information is being disclosed.	
1	N. 6 days	9-1
6	Name of Officer	NIA
	Describe each employment or other business relationship with the local government office officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with Complete subparts A and B for each employment or business relationship described. Attach CIQ as necessary.	Alan In mail many annum and a see
	A. Is the local government officer or a family member of the officer receiving or like other than investment income, from the vendor?	ely to receive taxable income,
	Yes No	
	B. Is the vendor receiving or likely to receive taxable income, other than investment in of the local government officer or a family member of the officer AND the taxable inclocal governmental entity?	come, from or at the direction ome is not received from the
	Yes No	Δ
5	Describe each employment or business relationship that the vendor named in Section 1 main other business entity with respect to which the local government officer serves as an office ownership interest of one percent or more.	ntains with a corporation or eer or director, or holds an
e l		ALL
	Check this box if the vendor has given the local government officer or a family member of the as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a)(2)(B).	he officer one or more gifts (a-1).
	Signature of vendor doing business with the governmental entity	1/18
_	Date	

Form provided by Texas Ethics Commission

www.ethics.state.tx.us

Revised 11/30/2015

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity

Acomplete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176,001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:
 - (2) the vendor:
 - (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
 - (i) a contract between the local governmental entity and vendor has been executed;

or

- (ii) the local governmental entity is considering entering into a contract with the vendor;
- (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176,006(a) and (a-1)

- (a) Avendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:
 - (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A):
 - (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

 (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:
 - (1) the date that the vendor:
 - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
 - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
 - (2) the date the vendor becomes aware:
 - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
 - (B) that the vendor has given one or more gifts described by Subsection (a); or
 - (C) of a family relationship with a local government officer.

Form provided by Texas Ethics Commission

www.ethics.state.tx.us

Revised 11/30/2015

SB 252 CHAPTER 2252 CERTIFICATION

I, Michael Brown the undersigned an representative

Signature of Company Representative

of BDS Constructor LLC dba Mr. Constructors (Company or Business Name)
being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the
Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051,
Section 807.051 or Section 2253.153. I further certify that should the above-named company enter into a
contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do
business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify the City of Port
Arthur Purchasing Department.
Michael Brown Name of Company Representative (Print)

House Bill 89 Verification

(hereafter referred to as "Representative") or
BDS CONSTRUCTOR LICOLDA MY CONSTRUCTOR
(company or business name, hereafter referred to as "Business Entity"), being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and affirm the following: 1. That Representative is authorized to execute this verification on behalf of Business Entity; 2. That Business Entity does not boycott Israel and will not boycott Israel during the term of any contract that will be entered into between Business Entity and the City of Port Arthur; and 3. That Representative understands that the term "boycott Israel" is defined by Texas Government Code Section 2270.001 to mean refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.
SIGNATURE OF REPRESENTATIVE
SUBSCRIBED AND SWORN TO BEFORE ME, the undersigned authority, on this day of Supt Notary Public
CARRIE EVE VINCENT Notary Public, State of Texas Comm. Expires 04-13-2020 Comm. Expires 04-13-2020

GENERAL INFORMATION:

NOTE: It is extremely important that the Vendor, Bidder, and/or Contractor furnish the City of Port Arthur the required information specified in Bid or Proposal Specifications listed in this Bid Package.

All bids meeting the intent of this request for bid will be considered for award. BIDDERS TAKING EXCEPTION TO THE SPECIFICATIONS, OR OFFERING SUBSTITUTIONS, SHALL STATE THESE EXCEPTIONS BY ATTACHMENT AS PART OF THE BID. The absence of such a list shall indicate that the bidder has not taken exceptions and the City shall hold the bidder responsible to perform in strict accordance with the specifications of the invitation. The City reserves the right to accept any and all or none of the exception(s)/substitutions(s) deemed to be in the best interest of the City of Port Arthur.

ALTERING BIDS: Bids cannot be altered or amended after submission deadline. Any interlineations, alteration, or erasure made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

BID AWARD: The City of Port Arthur will review all bids for responsiveness and compliance with these specifications. The award shall be made to the responsive, responsible bidder who submits the best value bid.

The City reserves the right to:

- 1. Reject any and all bids and to make no award if it deems such action to be in its best interest.
- 2. Award bids on the lump sum or unit price basis, whichever is in the best interest of the City.
- 3. Reject any or all bids and to waive informalities or defects in bids or to accept such bids as it shall deem to be in the best interests of the City.
- 4. Award bids to bidders whose principal place of business is in the City of Port Arthur and whose bid is within 5% of the lowest bid price, as provided by Section 271.905 of the Texas Government Code.

TERMINOLOGY: "Bid" vs. "Proposal"--For the purpose of this ITB, the terms "Bid" and Proposal" shall be equivalent.

Bidders are cautioned to read the information contained in this ITB carefully and to submit a complete response to all requirements and questions as directed.

<u>CONFLICT OF INTEREST</u>: No public official shall have interest in this contract, in accordance with Vernon's Texas Code Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.

ETHICS: The bidder shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of the City of Port Arthur.

MINIMUM STANDARDS FOR RESPONSIBLE PROSPECTIVE BIDDERS: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:

- 1. Be able to comply with the required or proposed delivery schedule.
- 2. Have a satisfactory record of performance.
- 3. Have a satisfactory record of integrity and ethics.
- 4. Be otherwise qualified and eligible to receive an award.
- 5. Be engaged in a full time business and can assume liabilities for any performance or warranty service required.
- 6. The City Council shall not award a contract to a company that is in arrears in its obligations to the City.
- 7. No payments shall be made to any person of public monies under any contract by the City with such person until such person has paid all obligations and debts

owed to the City, or has made satisfactory arrangements to pay the same.

ADDENDA: Any interpretations, corrections or changes to the ITB and Specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the City of Port Arthur Purchasing Manager. The City assumes no responsibility for the bidder's failure to obtain and/or properly submit any addendum. Failure to acknowledge and submit any addendum may be cause for the bid to be rejected. It is the vendor's responsibility to check for any addendums that might have been issued before bid closing date and time.

PORT ARTHUR PRINCIPAL PLACE OF BUSINESS: Any bona fide business that claims the City of Port Arthur as its principal place of business must have an official business address (office location and office personnel) in Port Arthur, the principal storage place or facility for the equipment shall be in Port Arthur and/or the place of domicile for the principal business owner(s) shall be in Port Arthur or such other definition or interpretation as is provided by state law. Contractors outside the City of Port Arthur are allowed to bid.

PRICES: The bidder should show in the proposal both the unit price and total amount, where required, of each item listed. In the event of error or discrepancy in the mathematics, the unit price shall prevail.

<u>PURCHASE ORDER</u>: A purchase order(s) shall be generated by the City of Port Arthur to the successful bidder. The purchase order number must appear on all itemized invoices.

INVOICES: All invoices shall be mailed directly to the City of Port Arthur, Attn.: **EDC,** P.O. Box 1089, Port Arthur, Texas 77641.

<u>PAYMENT</u>: Payment will be made upon receipt of the original invoice and the acceptance of the goods or services by the City of Port Arthur, in accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S. The City's standard payment terms are net 30, i.e. payment is due 30 days from the date of the invoice.

SALES TAX: The City of Port Arthur is exempt by law from payment of Texas Sales Tax and Federal Excise Tax; therefore the proposal shall not include Sales Tax.

VENUE: This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in Port Arthur, Texas, Jefferson County.

COMPLIANCE WITH LAWS: The Contractor shall comply with all applicable laws, ordinances, rules, orders, regulations and codes of the federal, state and local governments relating to performance of work herein.

INTEREST OF MEMBERS OF CITY: No member of the governing body of the City, and no other officer, employee or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Contract; and, the Contractor shall take appropriate steps to assure compliance.

<u>DELINQUENT PAYMENTS DUE CITY</u>: The City of Port Arthur Code of Ordinances prohibits the City from granting any license, privilege or paying money to any-one owing delinquent taxes, paving assessments or any money to the City until such debts are paid or until satisfactory arrangements for payment has been made. Bidders must complete and sign the AFFIDAVIT included as part of this ITB.

<u>OUANTITIES</u>: Quantities shown are estimated, based on projected use. It is specifically understood and agreed that these quantities are approximate and any additional quantities will be paid for at the quoted price. It is further understood that the contractor shall not have any claim against the City of Port Arthur for quantities less than the estimated amount.

SHIPPING INFORMATION: All bids are to be F.O.B., City of Port Arthur, Port Arthur, TX 77640

INCORPORATION OF PROVISIONS REQUIRED BY LAW: Each provision and clause required by law to be inserted into the Contract shall be deemed to be enacted herein and the Contract shall be read and enforced as though each were included herein. If, through mistake or otherwise, any such provision is not inserted or is not correctly inserted the Contract shall be amended to make such insertion on application by either party.

<u>CONTRACTOR'S OBLIGATIONS</u>: The Contractor shall and will, in good workmanlike manner, perform all work and furnish all supplies and materials, machinery, equipment, facilities and means, except as herein otherwise expressly specified, necessary or proper to perform and complete all the work required by this Contract, in accordance with the provisions of this Contract and said specifications.

The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail.

While the purpose of the specifications is to indicate minimum requirements in the way of capability, performance, construction, and other details, its use is not intended to deprive the City of Port Arthur the option of selecting goods which may be considered more suitable for the purpose involved.

In the event of conflicts between the written bid proposal and information obtained verbally, the vendor is specifically advised that the written bid proposal will prevail in the determination of the successful bidder.

Under the Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

TERMINATION FOR CAUSE: If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this contract, or if the Contractor shall violate any of the covenants, agreements or stipulations of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least fifteen (15) days before the effective date of such termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of set-off until such time as the exact amount of damages due the City from the Contractor is determined.

TERMINATION FOR CONVENIENCE: The City may terminate this contract at any time giving at least thirty (30) days notice in writing to the Contractor. If the Contract is terminated by the City as provided herein, the Contractor will be paid for the service that it has performed up to the termination date. If this contract is terminated due to fault of the Contractor, the previous paragraph hereof relative to termination shall apply.

RELEASES AND RECEIPTS: The City of Port Arthur before making payments may require the Contractor to furnish releases or receipts for any or all persons performing work and supplying material or service to the Contractor, or any sub-contractors for work under this contract, if this is deemed necessary to protect its interests.

<u>CARE OF WORK</u>: The Contractor shall be responsible for all damages to person or property that occurs as a result of his fault or negligence in connection with the work performed until completion and final acceptance by the City.

<u>SUB-CONTRACTS</u>: The Contractor shall not execute an agreement with any sub-contractor or permit any sub-contractor to perform any work included in this Contract until he has received from the City of Port Arthur written approval of such agreement.

INSURANCE: All insurance must be written by an insurer licensed to conduct business in the State of Texas, unless otherwise permitted by Owner. The Contractor shall, at his own expense, purchase, maintain and keep in force insurance that will protect against injury and/or damages which may arise out of or result from operations under this contract, whether the operations be by himself or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, of the following types and limits

- 1. Standard Worker's Compensation Insurance:
- 2. Commercial General Liability occurrence type insurance City of Port Arthur, its officers, agents, and employees must be named as an additional insured):
 - a. Bodily injury \$500,000 single limit per occurrence or \$500,000 each person/\$500,000 per occurrence for contracts of \$100,000 or less; or Bodily injury \$1,000,000 single limit per occurrence or \$500,000 each person /\$1,000,000 per occurrence for contracts in excess of \$100,000; and,
 - b. Property Damage \$100,000 per occurrence regardless of contract amount; and,
 - c. Minimum aggregate policy year limit of \$1,000,000 for contracts of \$100,000 or less; or, Minimum aggregate policy year limit of \$2,000,000 for contracts in excess of \$100,000.
- 3. Commercial Automobile Liability Insurance (Including owned, non-owned and hired vehicles coverage's).
 - a. Minimum combined single limit of \$500,000 per occurrence, for bodily injury and property damage.
 - b. If individual limits are provided, minimum limits are \$300,000 per person, \$500,000 per occurrence for bodily injury and \$100,000 per occurrence for property damage.

Contractor shall cause Contractor's insurance company or insurance agent to fill in all information required (including names of insurance agency, contractor and insurance companies, and policy numbers, effective dates and expiration dates) and to date and sign and do all other things necessary to complete and make into valid certificates of insurance and pertaining to the above listed items, and before commencing any of the work and within the time otherwise specified, Contractor shall file completed certificates of insurance with the Owner.

None of the provisions in said certificate of insurance should be altered or modified in any respect except as herein expressly authorized. Said CERTIFICATE OF INSURANCE Form should contain a provision that coverage afforded under the policies will not be altered, modified or canceled unless at least fifteen (15) days prior written notice has been given to the City of Port Arthur. Contractor shall also file with the City of Port Arthur valid CERTIFICATE OF INSURANCE on like form from or for all Subcontractors and showing the Subcontractor (s) as the Insured. Said completed CERTIFICATE OF INSURANCE Form (s) shall in any event be filed with the City of Port Arthur not more than ten (10) days after execution of this Contract.

NOTICE TO PROCEED: Notice to Proceed shall be issued within ten (10) days of the execution of the Contract by OWNER. Should there be any reasons why Notice to Proceed cannot be issued within such period, the time may be extended by mutual agreement between OWNER and CONTRACTOR.

<u>CELL PHONE OR PAGER</u>: The Contractor must have a working cell phone or pager available Monday through Friday from 8:00 a.m. to 5:00 p.m. so that the City will be able to contact the contractor.



CITY OF PORT ARTHUR, TEXAS ADDENDUM NO. TWO (1)

August 31, 2018

SUBMIT WITH BID

Proposals for: Jade Avenue Water Line Crossing

The following clarifications, amendments, deletions, additions, revision and/or modifications are made a part of the contract documents and change the original documents only in the manner and to the extent hereinafter stated and shall be incorporated in the contract documents.

Provisions of this addendum shall take precedence over requirements of the original contract documents and all PROPOSERS ARE REQUESTED TO ACKNOWLEDGE SAID PROVISIONS IN THEIR SUBMISSION.

Addendum as follows:

- 1. DEADLINE: Sealed Bid submittals must be received and time stamped by 3:00 p.m., Central Standard Time, Wednesday, September 12, 2018. (The clock located in the City Secretary's office will be the official time.) All bids received will be read aloud at 3:15 p.m. on Wednesday, September 12, 2018 in the City Council Chambers, City Hall, 5th Floor, Port Arthur, TX. You are invited to attend.
- 2. Attached is the drawing including electrical.

End of Addendum

If you have any questions, please contact Clifton Williams at clifton.williams@portarthurtx.gov.

Clifton Williams, CPPB

Purchasing Manager

Signature of Proposer

Date

