

RESOLUTION NO. 21-437

A RESOLUTION AUTHORIZING THE CITY OF PORT ARTHUR SECTION 4A ECONOMIC DEVELOPMENT CORPORATION TO ENTER INTO A JANITORIAL SERVICES CONTRACT WITH QUEST MAINTENANCE SERVICES, LLC FOR AREAS C&D OF THE PRESS BUILDING LOCATED AT 549 4TH STREET IN THE AMOUNT OF \$1,565.00 PER MONTH. FUNDS AVAILABLE IN ACCOUNT NO. 120-80-625-5312-00-00-000.

WHEREAS, the City Council deems it is the public interest to authorize the City of Port Arthur Section 4A Economic Development Corporation (the "PAEDC") to retrofit the property located at 549 4th Street in downtown Port Arthur; and

WHEREAS, Areas C & D are currently being utilized by Lamar State College Port Arthur; and

WHEREAS, Quest Maintenance Services, LLC is an approved vendor with the City of Port Arthur Purchasing Department; and

WHEREAS, the Port Arthur Economic Development Corporation Board of Directors approved this contract at their regular board meeting on October 4, 2021; and

WHEREAS, Quest Maintenance Services, LLC will provide janitorial services as described in Exhibit "A" attached hereto for a period of three (3) months, renewable for three (3) months contingent upon completion of construction of the entire building.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR:

Section 1. That the facts and opinions in the preamble are true and correct.

Section 2. That the City Council approves the janitorial services contract for 549 4th Street between the City of Port Arthur Section 4A Economic Development Corporation and Quest Maintenance Services, LLC in the amount of \$1,565.00 per month for a period of three (3) months, renewable for three (3) additional months as described in Exhibit "A" attached hereto.

Section 3. That a copy of the caption of this Resolution be spread upon the Minutes of the City Council.

READ, ADOPTED AND APPROVED on this 26th day of Oct. A.D., 2021,
at a Meeting of the City Council of the City of Port Arthur, Texas, by the following vote:


AYES:

Mayor Bartie; Mayor Pro Tem Frank;
Councilmembers Holmes, Kirlaw, Mark
and Niles.

NOES:

None.

ATTEST:


Thurman Bartie, Mayor


Sherri Bellard, City Secretary

APPROVED:

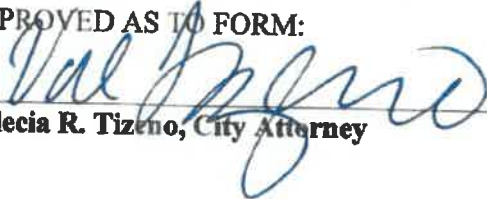

George Davis, Interim CEO, PAEDC

APPROVED AS TO FORM:

A handwritten signature in blue ink, appearing to read "Frank Garza", written over a horizontal line.

Frank Garza, Interim Legal Counsel, PAEDC

APPROVED AS TO FORM:

A handwritten signature in blue ink, appearing to read "Valecia R. Tizeno", written over a horizontal line.

Valecia R. Tizeno, City Attorney

APPROVED AS TO AVAILABILITY OF FUNDS:

A handwritten signature in blue ink, appearing to read "Kandy Daniel", written over a horizontal line.

Kandy Daniel, Interim Finance Director

EXHIBIT "A"

22185



Contract Terms And Agreement

10-1-2021

To: Jana Barnes

Port Arthur Economic Development Corporation/The Press Building

501 Procter Street

Port Arthur TX 77640

From:

Alexia V. Morgan

Quest Maintenance Services LLC

Beaumont Texas 77720

409 350 1016

Beginning Contract Date: November 1, 2021

Scope of work:(SOW)

Cleaning services 2x per week

After 4 pm

Sweep

Mop

Empty trash

Vacuum

Clean

Restrooms

Break room

Conference

Lobby

Elevator

Stairs

Window Pannels

Offices

Class rooms

Square Footage: Approximately 14,000 sq ft. (Areas C & D of 549 4th Street, The Press Building)

Service Agreement Time: This contract is for three (3) months, renewable for an additional three (3) months contingent upon completion of the remaining construction of the building.

*All Chemicals and equipment are Furnished by Quest

*All paper products, Hand soap, Can liners s-lg, Bathroom tissue Supplied by Port Arthur Economic Development Corporation.

A thirty (30) day written notice of cancellation is required by either party wishing to terminate this contract.

Monthly Services: \$1,565.00

Management:

Alexia V Morgan
Quest Maintenance Services LLC

Management:



George Davis, Interim CEO
Port Arthur Economic Development Corporation